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Dear Vendor:

The evaluation criteria and the weights assigned to each, for RFP 2000-15 are listed below.

EVALUATION CRITERIA:

1. Qualifications of the offeror's staff that will be assigned to this project.
2. Offeror's ability and willingness to tailor Services to the specific needs and/or desires expressed in this RFP.
3. Demonstrated level of offeror's comprehension of project, and offeror's responsiveness to the project as envisioned by DIT.
4. Offeror's experience in offering similar Services to clients in an environment that is comparable to COV's agencies and public bodies.
5. Offeror's experience in offering similar services to clients in an educational environment, including students, similar to COV's institutions of higher education.
6. Quality standards applied to, and content of, the proposed Services, products and work plan.
7. Cost of all Services proposed, evaluated by formula application.
8. Participation of small businesses and businesses owned by women and minorities. (SWOMB)
9. Completeness of maintenance program, qualifications of service and support personnel (verified by resumes), response times and escalation procedures proposed.
10. Enterprise services experience.
11. Offeror's Financial Stability

WEIGHTS (expressed as percentages of 100 total available points):

Cost (#7)	20%
Financial Stability (#11)	17%
Quality Standards (#6)	13%
Ability (#2)	11%
Demonstrated Comprehension (#3)	9%
Staff Qualifications (#1)	8%
Completeness/maintenance (#9)	7%
Experience - Agency (#4)	5%
Experience - Education (#5)	3%
Experience - Enterprise (#10)	2%
SWOMB (#8)	5%
TOTAL	100%

Sincerely,

Larry J. Schucht, Director
Acquisition Services Division

AN EQUAL OPPORTUNITY EMPLOYER